

# Office Directory

Office of the Chapter 13 Standing Trustee- Flint

Carl L. Bekofske, Trustee

## Payments:

Chapter 13 Trustee- Flint  
PO Box 2175  
Memphis, TN 38101-2175

## Correspondence:

Chapter 13 Trustee  
400 N. Saginaw St. Suite 331  
Flint, MI 48502  
Phone: 810-238-4675 HRS: M-F 9:00 AM – Noon, 12:30 PM – 3:00 PM  
Fax: 810-238-4712

## Special Purpose E-mail Addresses:

General Inquiries [correspondence@flint13.com](mailto:correspondence@flint13.com)  
Confirmation Documents [confirmations@flint13.com](mailto:confirmations@flint13.com)  
Financial Documents [clbfinancials@flint13.com](mailto:clbfinancials@flint13.com)

**\*\*DUE 6 DAYS PRIOR TO HEARING**  
**\*\*SUBJECT LINE MUST START WITH CASE NUMBER**

Our staff makes every attempt to provide outstanding assistance. We recognize, however, that there may be occasional concerns. Should this occur, please direct your comments to Carl L. Bekofske at the above phone number or address (please mark your envelope "personal and confidential").

## INQUIRIES

General Case Information & Filing, ECF Clerk & Objections to Claims

NAME	PHONE
Sherry	225

## CASE PARALEGALS (Pre-Confirmation)

§341 Hearing Prep & Confirmation Hearing Prep

NAME	PHONE
Karen	242

A – G Cases

Katie	229
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H – M Cases

Stephanie	223
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N – Z Cases

## CASE PARALEGAL (Post-Confirmation)

Post Confirmation Plan Modifications, Attorney Fee Applications

NAME	PHONE
Cindy	284

## FINANCIAL ANALYST/POSTING

Posting/Tracing Receipts & Wage Orders

NAME	PHONE
Tracee	239

## ACCOUNTING ADMINISTRATOR

Creditor/Debtor Refunds & Payments, ACH/EFT Payments, EPay, Approval of Payment Orders, Motions to Incur Debt

NAME	PHONE
Dawn	227

## CASE AUDITORS

NAME	PHONE
Sara Bar Date/Confirmations Audit	222

NAME	PHONE
Tenee 2 Year Audit Confirmation Document Filing	236

NAME	PHONE
Diane 4 Year Audit	224

## PLAN ACCOUNT SUPPORT

Entry of Claims, Transfer/Assignment of Claims, Creditor Address Changes, Debtor Education Certificate Mailing, Mortgage Payment Changes, Tax Escrows & Post-Confirmation Motions to Dismiss

NAME	PHONE
Steve	234

## MANAGEMENT

NAME	PHONE
Kris HR/Operations Manager Case Closing Auditor	233

Melissa Staff Attorney	238
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Mark Controller	232
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Chris IT Manager	213
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