

# Office Directory

Office of the Chapter 13 Standing Trustee- Flint  
Carl L. Bekofske, Trustee

## Payments:

Chapter 13 Trustee- Flint  
PO Box 2175  
Memphis, TN 38101-2175

## Special Purpose E-mail Addresses:

General Inquiries [correspondence@flint13.com](mailto:correspondence@flint13.com)  
Confirmation Documents [confirmations@flint13.com](mailto:confirmations@flint13.com)  
Financial Documents [clbfinancials@flint13.com](mailto:clbfinancials@flint13.com)

## Correspondence:

Chapter 13 Trustee  
400 N. Saginaw St. Suite 331  
Flint, MI 48502  
Phone: 810-238-4675 HRS: M-F 9:00 AM – Noon, 12:30 PM – 3:00 PM  
Fax: 810-238-4712

**\*\*DUE 6 DAYS PRIOR TO HEARING**

**\*\*SUBJECT LINE MUST START WITH CASE NUMBER**

Our staff makes every attempt to provide outstanding assistance. We recognize, however, that there may be occasional concerns. Should this occur, please direct your comments to Carl L. Bekofske at the above phone number or address (please mark your envelope "personal and confidential").

## INQUIRIES

General Case Information & Filing/ECF Clerk

NAME	PHONE
Sherry Beasinger	225

## CASE PARALEGALS

§341 Hearing Prep, Claims Bar Date Audit, Confirmation Hearing Prep, & Modified Plan Review

NAME	PHONE
Cindy Amey Even, A-K Cases	284
Stephanie Foust Even, L-Z Cases	223
Diane Smith Odd, A-K Cases	224
Sara Skutt Odd, L-Z Cases	222

## CLAIMS ANALYST/POST CONFIRMATION MTD

Entry of Claims, Transfer/Assignment of Claims, Address Changes, Debtor Education Certificate Mailing, Mortgage Payment Changes, Tax Escrows & Post-Confirmation Motions to Dismiss

NAME	PHONE
Steve Robinson	234

## FINANCIAL ANALYST/POSTING

Posting/Tracing Receipts & Wage Orders

NAME	PHONE
Tracee DeNicolò	239

## CASE AUDITORS

NAME	PHONE
Tenee Smith Case File Auditor Tax Return Info §341 Schedule Prep	236
Katie Dykowski Case File Auditor Objections to Claims	229

## ACH & EFT BOOKKEEPER

Creditor/Debtor Refunds & Payments, ACH/EFT Payments/EPay/Approval of Payment Orders

NAME	PHONE
Dawn Larsen	227

## PARALEGAL

Confirmation Document Filing, Attorney Fee Applications & Pre-Confirmation Motions to Dismiss

NAME	PHONE
Karen Newman	242

## MANAGEMENT

NAME	PHONE
Kris Ennis HR/Office Operations Case Closing Auditor	233
Melissa Caouette Staff Attorney	238
Leo Foley Jr. Staff Attorney	228
Mark Plude Controller	232
Chris Smith IT Manager	213